

ID/ACCESS CONTROL OFFICE

NEWSLETTER OCTOBER 2022



Do you need help? Call us!

949-252-5250

Did you know ?

Did you know on October 1st, 2022, ID/Access Control Office is starting our Annual Mandatory 10% Physical Badge Audit?

The companies/agencies participating in this year's Audit have been notified via email. The list of the individuals that need their badges audited were emailed as an attachment to the Authorized Signers.

The individual badge will need to be physically verified at their work site or at the ID/Access Control Office before October 31st, 2022.

Please contact the ID/Access Control Office if you have any questions on what the Authorized Signers need to do to complete this audit.

STA Processing Delays

TSA continues to experience delays in completing Security Threat Assessment (STA) and currently takes an average of 23 Federal working days for TSA to process an STA. ID/Access Control Office appreciates your continued patience during the STA background check. Once the STA has cleared, we will move through the badging process as quickly as possible.

The ID/Access Control Office also is seeing multiple No Shows and individuals arriving without two (2) forms of valid IDs. These individuals are required to be rescheduled by their signatory, which takes availability away from others in need of badging services.

With the high volume of individuals needing credentialing services, appointments are currently booked approximately two (2) weeks out or longer. Please remind your employees to show up to their scheduled appointment on-time with their two (2) forms of valid IDs and payment. Lastly, to help shorten the STA processing time, have individuals bring one document from List A and the other document from either List B or C listed on the I-9 identification documents sheet, Driving Privilege requires a Driver License.

Escort Procedures

John Wayne Airport-Orange County implemented a new Temporary Escort Request Form. If you are planning to be or are being escorted by a badge holder, the Authorized Signatories must submit the request by completing the Temporary Escort Request Form in advance for the review process. Escorts are not allowed to be escorted until your request is approved.

For the Escort Procedures and instructions on how to submit the Escort Request Form, please [click here](#).

For Airport Rules and Regulations, please [click here](#).